

**COUNCIL-IN-COMMITTEE MEETING**

**Monday, November 28, 2022**

A Regular Meeting of the Council-in-Committee convened on Monday, November 28, 2022 at 2:01 p.m. in the Council Chambers of City Hall, 3000 Guildford Way, Coquitlam, BC with the following persons present:

COMMITTEE MEMBERS: Mayor Richard Stewart (arrived at 2:03 p.m.).  
Councillor Brent Asmundson  
Councillor Matt Djonlic  
Councillor Craig Hodge  
Councillor Steve Kim  
Councillor Trish Mandewo  
Councillor Dennis Marsden  
Councillor Rob Mazzarolo  
Councillor Teri Towner

ALSO PRESENT: Lisa Landry, Austin Heights Business Improvement Association

STAFF: Peter Steblin, City Manager  
Raul Allueva, Deputy City Manager  
Jamie Boan, General Manager Engineering and Public Works  
Nikki Caulfield, General Manager Corporate Services  
Lanny Englund, General Manager Parks, Recreation, Culture & Facilities  
Michelle Hunt, General Manager Finance, Lands and Police  
Stephanie James, General Manager Legislative Services  
Don Luymes, General Manager Planning and Development  
Renzo Del Negro, Director Human Resources  
Jay Gilbert, Director Legislative Services and Legislative Services  
Danny Bandiera, Manager Information and Community Technology  
Andre Isakov, Manager Economic Development  
Savik Sidhu, Manager Policy and Business Services (EPW)  
Eric Kalnins, Tourism and Visitor Economy Manager  
Nikolina Vracar, Legislative Services Manager  
Rachel Cormack, Legislative Services Coordinator

Councillor Asmundson, as per the Acting Mayor schedule, assumed the role of Chair.

**CALL TO ORDER**

## **ADOPTION OF MINUTES**

### **1. Minutes of the Council-in-Committee Meeting held on Monday, November 21, 2022**

The Committee approved the Minutes of the Council-in-Committee Meeting held on Monday, November 21, 2022.

## **DELEGATION**

### **2. Lisa Landry, Austin Heights Business Improvement Association (AHBIA) – Mandate and Budget Renewal**

Mayor Stewart arrived to the meeting at this time (2:03 p.m.).

The representative of the AHBIA provided the Committee with an on-screen presentation entitled “Austin Heights BIA”. Ms. Landry provided an overview of the mandate of the AHBIA, and noted a budget renewal request to allow for the continued improvement of the neighbourhood.

Discussion ensued relative to the following:

- The proposed partnership between the AHBIA and the Tri-City Chamber of Commerce
- Congratulations to the success of the AHBIA’s holiday events
- Whether the parklet along Austin Avenue will be a permanent installation
- The work that the AHBIA has undertaken to create a vibrant and safe neighbourhood

The Committee thanked the delegate for their presentation.

## **REPORTS OF STAFF**

### **ENGINEERING AND PUBLIC WORKS**

### **3. Report of the General Manager Engineering and Public Works – Engineering and Public Works Policy and Business Services Update**

The General Manager Engineering and Public Works provided introductory comments relative to the report.

The Manager Policy and Business Services provided the Committee with a presentation entitled “EPW Policy and Business Services Update” as included with the report as Attachment 1.

The Committee expressed appreciation for the work that Engineering and Public Works undertakes to improve the City's core services.

The Committee received the report of the General Manager Engineering and Public Works dated November 22, 2022 and entitled "Engineering and Public Works Policy and Business Services Update" for information.

**FINANCE, LANDS AND POLICE**

**4. Report of the General Manager Finance, Lands and Police – City Initiatives and Land Sale Reserve Funding Allocation Update**

The General Manager Finance, Lands and Police provided introductory comments relative to the report.

Discussion ensued relative to the following:

- The potential locations of automated external defibrillators (AEDs) at Town Centre Park
- The Start Me Up BC campaign as provided by St. John Ambulance
- The regular maintenance of audible accessible signaling at crosswalks
- The potential inclusion of Indigenous Art for future utility wraps
- The desire for shade and seating structures at communal park spaces, particularly at the bike skills area in Mundy Park
- The potential for a complete enclosure around the spectator seating at Town Centre Park
- The update of the garbage bins at Town Centre Park
- Potential external signage and digiboard updates to the Poirier Sports and Leisure Complex
- The desire for further information as to how speed ticket fine revenues are utilized

The Committee received the report of the General Manager Finance, Lands and Police dated November 22, 2022 and entitled "City Initiatives and Land Sale Reserve Funding Allocation Update" for information.

**OTHER BUSINESS**

**NEXT MEETING DATE – December 5, 2022**

**ADJOURNMENT**

The meeting adjourned 3:02 p.m.

MINUTES CERTIFIED CORRECT

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CHAIR

I hereby certify that I have recorded the Minutes of the Council-in-Committee Meeting held Monday, November 28, 2022 as instructed, subject to amendment and adoption.



Rachel Cormack  
Legislative Services Coordinator