

City of Coquitlam

Request for Proposals

RFP No. 25-010

Minor Concrete Works Services

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[PROPOSAL SUBMISSION FORM](#)

APPENDICES

APPENDIX A – SUPPLEMENTARY GENERAL CONDITIONS – MMCD Volume II, 2009 Issue

APPENDIX B – SUPPLEMENTARY CONTRACT SPECIFICATIONS – MMCD Volume II – Platinum Book

APPENDIX C – SUPPLEMENTARY STANDARD DRAWINGS

KEY DATES

RFP Issue Date	Tuesday, June 10, 2025
Deadline for Questions Send questions to: bid@coquitlam.ca referencing the RFP name and number.	2:00 PM (local time) Thursday, July 3, 2025
Deadline for Issuing Addenda	Tuesday, July 8, 2025
Submission Deadline	2:00 PM (local time) Friday, July 11, 2025

SUMMARY OF KEY INFORMATION

RFP Reference	RFP No. 25-010 Minor Concrete Works Services
Overview of the Opportunity	The purpose of this RFP is to invite Proposals from professional, qualified, experienced companies for the provision of Minor Concrete Works Services on an “as and when required” basis.
Instructions for Proposal Submission	Proposal submissions are to be returned in Microsoft Word / Microsoft Excel and any other supporting documents to be consolidated into one PDF file and uploaded through QFile, the City’s file transfer service accessed at website: qfile.coquitlam.ca/bid 1. In the “Subject Field” enter: RFP Number and Name 2. Add files in .pdf format and Send (Ensure your web browser remains open until you receive 2 emails from QFile to confirm receipt.) Phone 604-927-3037 should assistance be required. The City reserves the right to accept Proposals received after the Closing Date and Time.
Obtaining RFP Documents	RFP Documents are available for download from the City of Coquitlam’s website: https://www.coquitlam.ca/Bid-Opportunities Printing of RFP documents is the sole responsibility of the Proponents.
Instructions to Proponents	The guidelines for participation that will apply to this RFP are posted on the City’s website: Instructions to Proponents
Questions	Send questions to: bid@coquitlam.ca referencing the RFP name and number.
Withdrawal of Submission	Proposals may be withdrawn by written notice only, made by an authorized representative of the Proponent sent to email: bid@coquitlam.ca prior to the Closing Date and Time.
Terms and Conditions of Contract	City of Coquitlam Standard Terms and Conditions - Purchase of Goods and Services are posted on the City’s website and will apply to the Contract awarded as a result of this RFP.

DEFINITIONS

“Agreement” “Contract” means the contract for services or City Purchase Order that will be issued to formalize with the successful Proponent through negotiation process with the City based on the proposal submitted and will incorporate by reference the Request for Proposals, Specifications, Drawings, any additional subsequent information, any addenda issued, the Proponent’s response and acceptance by the City.

“City” “Owner” means City of Coquitlam;

“Contractor” means the person(s) firm(s) or corporation(s) appointed by the City to carry out all duties, obligations, work and services described in the Request for Proposal and all associated documentation, which may also include mutually agreed revisions subsequent to submission of a Proposal. Both “Contractor” and “Proponent” are complementary in terms of duties, obligations and responsibilities contemplated at the Request for Proposals stage, through evaluation process, execution and performance of the services and Works;

“MMCD” means Master Municipal Construction Documents;

“Price” means the amount that will be paid by the City to the Contractor for delivery and acceptance of goods and Services;

“Project Manager” means the City staff member appointed to coordinate the Work;

“Proponent” means responder to this Request for Proposals;

“Proposal” means the submission by the Proponent;

“Request for Proposals” “RFP” shall mean and include the complete set of documents, specifications and addenda incorporated herein, and included in this Request for Proposals;

“Services” “Work” “Works” means and includes the provision by the successful Proponent of all services, duties, and expectations as further described in this RFP. This will also mean the whole of the Work, tools, materials, labour, equipment, travel, and all that is required to be done, furnished and performed by the Contractor;

“Shall” “Must” “Will” “Mandatory” means a requirement that must be met;

“Supply” “Provide” shall mean supply and pay for and provide and pay for.

1. INSTRUCTIONS TO PROPONENTS

1.1. Acknowledgement

The City acknowledges with gratitude and respect that the name Coquitlam was derived from the hən̓q̓əmi̓n̓əm̓ (HUN-kuh-MEE-num) word kw̓ikw̓əłəm̓ (kwee-KWET-lum) meaning “Red Fish Up the River”. The City is honoured to be located on the kw̓ikw̓əłəm̓ traditional and ancestral lands, including those parts that were historically shared with the ʔícəy̓ (kat-zee), and other Coast Salish Peoples.

1.2. Purpose

The purpose of this RFP is to invite Proposals from professional, qualified, experienced companies for the provision of **Minor Concrete Works Services** on an “as and when required” basis.

The Work involves a variety of road restoration work, including but not limited to; concrete curb replacements (various types) and concrete sidewalk/sidewalk crossing replacements.

The City requires supply and placement of materials and services for the items in accordance with the RFP documents and as indicated in the **Schedule of Quantities and Prices in the Proposal Submission Form**.

1.3. Proposal Submission

Proponents should complete and submit the information requested in this RFP document on the Proposal Submission Form or in a format that has been approved and is acceptable to the City.

1.4. Instructions to Proponents

Proponents are advised that the rules for participation that will apply to this RFP are located: [Instructions to Proponents](#).

By submission of a Proposal in response to this RFP, the Proponent agrees and accepts the rules by which the bid process will be conducted.

1.5. Prices

Prices shall be all-inclusive and stated in (Canadian Funds). Prices shall remain FIRM for the Term of the Contract.

Prices shall include the provision of all tools, materials, equipment, labour, transportation, fuel, supervision, management, overhead, materials, traffic control, services, all necessary packing and crating (where applicable), Canadian Customs import and export duties, freight, handling, insurance, all other associated or related charges, foreign, federal, provincial and municipal taxes, bonding costs, all licences, permits, inspections and all other requirements necessary for the commencement, performance and completion of Services as described.

GST is to be shown separately at time of invoicing.

The lowest price of any Proposal will not necessarily be accepted but will be analyzed to determine best overall value.

1.6. Requested Departures

The Proponent acknowledges that the departures requested in the Proposal Submission Form will not form part of the Contract unless and until the City specifically consents in writing to any of them. The City may not consider any departures not stated in the Proponent's Proposal Submission.

1.7. Evaluation Criteria

a) Instructions for Proposal Submission and Attachment Referencing

The City uses Microsoft Word to streamline the transfer of Proponent information into an evaluation document. Responses on the Proposal Submission Form should provide direct answers or concise summaries of any referenced attachments. Where attachments are necessary, each response should summarize the relevant information and clearly indicate where the City can find the corresponding details within the attachments, specifying precisely, for example, "see Section X, subsection Y, paragraph Z, on page N."

b) Submission Format and Content Authenticity

Lower scores may be assigned if Proposal Submission Forms:

I. Non-conforming

- Are not submitted in Microsoft Word format.
- Rely solely on references such as "see section X in the attached document" without providing summaries.

II. Authenticity and AI Generated Content

- The City preference is for Proposals to be original and directly aligned with the requirements outlined in this RFP. Proposals containing boilerplate, non-specific, or AI-generated content may receive a lower score.
- Proponents must demonstrate a clear understanding of the City's needs by providing detailed, tailored responses, including methodologies. Proposals lacking sufficient detail and originality may result in a lower evaluation score.

c) Evaluation Criteria and Points Allocation

Each proposal will be evaluated based on the following criteria:

Proposal Evaluation Summary	Maximum Points to be Awarded
Corporate	30
Sustainable Benefits and Social Responsibility	10
Technical	30
Financial	30
Total	100

d) The criteria for evaluation of the Proposals may include, but is not limited to:

Corporate Experience, Capacity and Resources

- Business and technical reputation and capabilities; experience with similar type of work and scale, financial
- Equipment and resources
- Value added benefits
- References
- Sub-contractors
- Key Personnel
- Health and Safety

Sustainable Benefits and Social Responsibility

- Sustainable benefits
- Reconciliation
- Social Responsibility

Technical

- Methodology, set-up and execution of the Work
- Availability and Commitment
- Quality Assurance and Safety
- Risk factors
- Disposal and reuse
- Response time
- Compliance with the preferred specifications

Financial

- Unit prices

e) Proposal Comparison

These criteria will be used to determine best overall value to the City. Proposals will be compared to select one or more that are most advantageous.

f) Reference Checks and Interviews

Upon selection of one or more lead Proponent(s):

- References may be contacted
- Interviews may be conducted
 - As part of the evaluation of Corporate Experience

The City reserves the right to check references on other projects even if they are not specifically listed. Information obtained from references will be confidential and will not be disclosed to any Proponents.

g) Additional Evaluation Considerations

These criteria will be used to determine best overall value to the City as well as any other criteria that may become evident during the evaluation process.

The City may, at its discretion, request clarification or additional information from a Proponent with respect to any Proposal and the City may make such requests to only selected Proponents. The City may consider such clarifications or additional information in evaluating a Proposal.

h) Proposal Compliance and Rejection

Incomplete Proposals or Proposals submitted on forms other than the Proposal Submission Form may be rejected.

The City reserves the right to reject without further consideration any Proposal which in its opinion does not meet the criteria it considers essential for the Work outlined in this RFP.

Where only one Proposal is received, the City may reject such and re-issue the RFP on a selected basis.

i) Disclosure of Information

Proponents agree the City may disclose names of Proponents and total award amount, however, unevaluated results, unit prices, rates or scores will not be provided to any Proponents.

1.8. Eligibility

For eligibility, and as a condition of award, the successful Proponent would be required to meet or provide the equivalent:

- a) Commercial General Liability (CGL) insurance \$5M coverage provided on the [City's Standard Insurance Form](#)
- b) [Prime Contractor Designation Form](#) and be responsible for all the Work at the site in accordance with WCB regulations
- c) Be registered and provide WorkSafeBC clearance
- d) Accept the City's standard Terms and Conditions posted on the City's website: [Standard Terms and Conditions - Purchase of Goods and Services](#)
- e) A City of Coquitlam or Tri Cities Intermunicipal [Business License](#)

These items are not required as part of this Proposal Submission but will be required prior to entering into an agreement with the City for Services.

1.9. Term

The initial term of the Contract is one (1) years with the option to extend the Contract by additional terms, upon mutual agreement of the parties.

2. GENERAL CONDITIONS OF CONTRACT

2.1. Terms and Conditions of Contract

The City's [Standard Terms and Conditions - Purchase of Goods and Services](#), as published on the City's website, the Conditions listed in this RFP, along with the accepted Proposal, addenda and any subsequent clarifications, correspondence, the totality of which will constitute the Contract.

2.2. Supplementary Specifications

A link to the City supplementary specifications are located: [Supplementary Specifications and Detailed Drawings to MMCD](#).

PROJECT SPECIFIC TERMS AND CONDITIONS

2.3. On-Site Hazards and Utilities Present

- i. The Contractor is to make themselves aware of any and all on-site hazards including but not limited to underground and overhead utilities in or near to the work area and to take every precaution necessary to eliminate any risk that may exist. If an on-site hazard exists that is causing or may cause injury to any person(s), the Contractor is to take immediate action to mitigate risk and damage, and then to notify the City's contact person.
- ii. The locations of all such hazards are to be investigated and verified in the field by the Contractor.

2.4. One Year Warranty

The Contractor shall guarantee the work and materials against any defects arising from adverse weather conditions, faulty installation, faulty materials supplied under the Contract, or faulty workmanship, which may appear within one (1) year from the date of acceptance of the work by the City. Faulty or damaged materials shall be replaced, and any defects discovered or failures which occur during the guarantee period, shall be rectified to the satisfaction of the City on-site within two (2) weeks of notification. This shall be at no cost to the City.

3. SCOPE OF SERVICES

3.1. Scope of Work

The Work involves a variety of road restoration work, concrete curb/gutter and concrete curb replacements and concrete sidewalk/sidewalk crossing replacements on an as and when required basis.

The Work consists of:

- a) Supply and placement of materials and the provision of services for the items indicated in the Schedule of Quantities and Prices;
- b) Provision of any other works incidental to the proposed improvements;
- c) Proceed with works under the Contract within 2 week written notice from the City (Work Order), unless otherwise agreed to by both parties.

3.2. Specifications

All Work shall conform to the MMCD Standards (Platinum Edition) and the City's [Supplementary Specifications and Detailed Drawings to MMCD](#).

The City's supplementary specifications shall take precedence over the basic MMCD specifications. Project specifications included in this RFP package shall take precedence over the City's supplementary specifications. The City's supplementary specifications can be found here: [Supplementary Specifications and Detailed Drawings to MMCD](#).

3.3. Unit Prices

All Unit Prices shall be all-inclusive stated in (Canadian Funds) and shall remain FIRM for the Term of the Contract for completion of the Services, excluding GST.

The Unit Prices provided in the Schedule of Quantities and Prices shall include the cost of all the labour, tools, transportation, fuel, mobilization, materials, equipment and permits necessary to complete the works as specified in the RFP.

The City does not expressly nor by implication, agree that the actual amounts of work or material of any item described in the Schedule of Quantities will correspond with the provided ranges, but reserves the right to increase, decrease or omit the amounts of any portion of the Work that may be deemed necessary by the City.

3.4. Schedule of Quantity Ranges and Unit Prices

See Schedule of Quantities and Prices for a full list of descriptions and unit measures for each item. Rates for each item shall be estimated per unit of measure.

The City shall negotiate a unit price with the Contractor on items not covered in the Schedule of Quantities and Prices or for quantities greater than the quantity ranges indicated. All estimated unit prices shall include the cost of mobilization, demobilization, traffic control and all other work incidental to the proposed improvements.

The Contractor shall make no claim for anticipated profits, for loss of profit, for damages, or for any extra payment whatsoever, except as provided herein, because of any difference between the amount of actual work done and material actually furnished and the values stated above.

3.5. Quantity Ranges

Quantity ranges for determining Unit Prices to be paid shall be based on the number of units accomplished per visit. A visit shall include the cost of mobilization, demobilization of all resources required to complete the units as described in the RFP. The Quantity Range/ Visit will include all units within the same general work site (street or traffic control zone).

For example; if the City has five sidewalk panels that are not abutting within the same work site (street block or traffic control zone), then the total area of all five sidewalk panels will be used to determine the unit price to be applied.

3.6. Locations of Work

Locations for the work items described in the Schedule of Quantities and Prices shall be determined by the City on an as needed basis.

3.7. Written Notification

The Contractor will be responsible to provide written notification to property owners directly impacted by the work a minimum of 48 hours prior to the work taking place. The City will assist with locating property owner information and will create door hangers that can be used.

The cost of providing the necessary notification is considered to be incidental and no additional payment will be made.

The City Inspector must be advised of all work taking place on any given day including location and activities.

3.8. Force Account Rates

When approved by the City, Force Account Work will be performed in accordance with MMCD GC 10.1, 10.2 and 10.3. A list of labour and equipment force account rates will be provided by the Contractor upon request by the City of Coquitlam.

3.9. Utilities and Services

All utilities and/or other services required by the Contractor shall be the responsibility of the Contractor.

With respect to existing site utilities and services, it is the responsibility of the Contractor to contact BC One-call to determine their exact location on the site.

3.10. Rejected Work

Defective Work, whether the result of poor workmanship, use of defective products or damage through carelessness or other act or omission of the Contractor, shall be rectified at the Contractor's expense. **All deficiencies identified by the City Inspector must be rectified within 2 week unless otherwise approved by the City Inspector. All deficiencies must be rectified and accepted by the City Inspector prior to the Contractor submitting an invoice for payment.**

3.11. Clean Up

At the end of each day the Contractor shall ensure the site is safe and secure and, at the conclusion of work, the Contractor shall clean out all debris promptly remove any equipment or materials and leave the site of the work in a clean and tidy condition.

3.12. Equipment, Materials and Workmanship

The Contractor shall ensure that they are qualified and experienced and have the necessary resources for the successful completion of the work including any amendments as they may occur during the execution of the work.

All equipment, materials and labour utilized and all workmanship shall comply with all current codes, standards, regulations and statutes pertaining to the services including, but not exclusively:

- a) WorkSafeBC
- b) BC Provincial Motor Vehicle Act
- c) BC Ministry of Transportation and Infrastructure
- d) BC Ministry of Environment
- e) Workplace Hazardous Material Information System (WHMIS)
- f) Department of Fisheries and Oceans (DFO)

Equipment must be in good mechanical repair and not require excessive maintenance or create excessive down time that jeopardizes the Contractors ability to provide the services agreed to.



City of Coquitlam

PROPOSAL SUBMISSION FORM

RFP No. 25-010

Minor Concrete Works Services

Proposals will be received as per date and time in [Key Dates Section](#)

INSTRUCTIONS FOR PROPOSAL SUBMISSION

Proposal submissions are to be returned in Microsoft Word / Microsoft Excel and any other supporting documents to be consolidated into one PDF file and uploaded through QFile, the City's file transfer service accessed at website: qfile.coquitlam.ca/bid

1. In the "Subject Field" enter: RFP Number and Name
2. Add files in .pdf format and "Send"

(Ensure your web browser remains open until you receive 2 emails from QFile to confirm upload is complete.)

Proponents are responsible to allow ample time to complete the Proposal Submission process. If assistance is required phone 604-927-3037.

Legal Name of Proponent	
Contact Person and Title	
Business Address	
Telephone	
Email Address	

1. DEPARTURES AND AWARD

a) CONTRACT - I/We have reviewed the City's Standard Terms and Conditions - Purchase of Goods and Services and would be prepared to enter into in an agreement that incorporates the City's Standard Terms and Conditions, amended by the following departures (list, if any):	
Section	Requested Departure(s) / Alternative(s)

b) SERVICES - I/We have reviewed the Scope of Services as described in this RFP and are prepared to meet those requirements, amended by the following departures and additions (list, if any):	
Requirements – Requested Departure(s) / Alternate(s) / Addition(s)	

c) AWARD - For eligibility of award, the City requires the successful Proponent to complete and have the following in place before providing the Goods and Services. Section 1c items are not required as part of this Proposal but may be required prior to entering into an agreement with the City.	
i. WCB - WorkSafe BC coverage in goodstanding and further, if an “Owner Operator” is involved, personal operator protection (P.O.P.) will be provided:	WCB Registration Number:
ii. Prime Contractor - Acceptance of Prime Contractor Designation for the Services: Prime Contractor Designation Form	Qualified Coordinator: Contact Number:
iii. Insurance – Provide Insurance coverage as per the City's Standard Insurance Form	
iv. Vendor Info - Complete and return the City's Vendor Profile and Electronic Funds Transfer Application	
v. Business License - A City of Coquitlam or Tri Cities Intermunicipal Business License	
As of the date of this Proposal, we advise that we have the ability to meet all of the above requirements except as follows (list, if any):	

2. CORPORATE

a) CAPABILITIES, CAPACITY AND RESOURCES - Proponents to provide information on the following (use the spaces provided and/or attach additional pages, if necessary):	
i.	Structure of the Proponent, background, how many years they have been in business and organizational history (e.g. mission, vision, corporate directions, years in business, etc.):
ii.	Proponent is to state relevant experience and qualifications as to the Services requested in the RFP:
iii.	Proponent is to state any value added benefits and activities they can provide in delivering the Services. Provide details:
iv.	Proponent is describe their capabilities, resources and capacities, as relevant to the Services requested in the RFP: This includes their capacity to take on this project in regards to other work the Proponent may have ongoing:

b) REFERENCES – Proponent shall be competent and capable of performing the Services requested and successfully delivered service contracts of similar size, scope and complexity. The City reserves the right to contact any person(s), agency(ies) or firm(s) not listed as part of an independent review (use the spaces provided and/or attach additional pages, if necessary):	
Reference No. 1	
Description of Contract	
Size and Scope	
Work Performed	
Start Date	
End Date	
Contract Value	
Project completed on budget	
Project completed on schedule	
Reference Information	Company
	Name:
	Phone Number:
	Email Address:

Reference No. 2	
Description of Contract	
Size and Scope	
Work Performed	
Start Date	
End Date	
Contract Value	
Project completed on budget	
Project completed on schedule	
Reference Information	Company
	Name:
	Phone Number:
	Email Address:

Reference No. 3	
Description of Contract	
Size and Scope	
Work Performed	
Start Date	
End Date	
Contract Value	
Project completed on budget	
Project completed on schedule	
Reference Information	Company
	Name:
	Phone Number:
	Email Address:

c) KEY PERSONNEL – Proponent proposes the following key personnel for the Services stated in the RFP. No changes, additions or deletions are to be made to these Key Personnel without the City’s written approval. (use the spaces provided and/or attach additional pages, if necessary)

LINE ITEM	NAME	TITLE/POSITION	EXPERIENCE AND QUALIFICATIONS	YEARS WITH YOUR ORGANIZATION
i.				
ii.				
iii.				
iv.				

d) SUB-CONTRACTORS - The following Sub-contractors will be utilized in provision of the Services and will comply with all the terms and conditions of this RFP. No changes, additions or deletions are to be made to these subcontractors without the City's written approval:

Sub-Contractor No. 1	
Legal Name	
Trade/Services Performed	
Background and Experience	
Contact Information	Name:
	Phone Number:
	Email Address:

Sub-Contractor No. 2	
Legal Name	
Trade/Services Performed	
Background and Experience	
Contact Information	Name:
	Phone Number:
	Email Address:

e) HEALTH AND SAFETY

I. Proponent to attach current [Work Safe BC Employer Report](#)

Yes

No

If no, explain:

II. Confirm the Proponent has a written safety program in place that meets the requirements of WorkSafeBC?

Yes

No

III. Is your company COR (Certificate of Recognition) certified with respect to WorkSafeBC?

Yes

No

We are registered with one or more of these Safety Management System/Program: OHSAS 18001, CAN/CSA Z1000, ANSI Z10 or other. Please specify:

3. SUSTAINABLE BENEFITS AND SOCIAL RESPONSIBILITY

<p>I. Describe all initiatives, policies, programs and product choices that illustrate your firm's efforts towards sustainable practices and environment responsibility in providing the services that would benefit the City</p>
<p>II. What policies does your organization have for hiring apprentices, indigenous peoples, recent immigrants, veterans, young people, women, people with disabilities and any other groups:</p>
<p>III. What policies does your organization have for the procurement of goods and services from local small and medium sized business or social enterprises or Indigenous owned businesses:</p>
<p>IV. What policies does your organization have to support reconciliation with indigenous peoples:</p>

4. TECHNICAL

a) APPROACH and METHODOLOGY	
Summarize the key features of your Proposal and the Technical Approach to be used. Provide a brief description the various components required for successful completion of the Work.	
I. Delivery, Set-Up and Execution - Proposals should address the plan for the delivery, set up and execution of the Work; as well as the disposal, recycle or reuse for the surplus materials. Include any safety and pedestrian control measures.	
II. Quality Assurance - Provide the measures the Proponent will use to maintain quality control for the Services being performed.	
III. Risk Factors - Describe the risk factors anticipated and how the Proponent intends to mitigate these.	
IV. Safety - Proponent is to state how they will address safety on the Work site.	
V. Disposal and Recycling -: Provide details on all disposal and recycling including location.	

b) RESPONSE TIME:	
Indicate Response time in hours for Emergency & non-Emergency Call outs:	
Emergency Call Out:	
Non-Emergency Call Out:	

5. **FINANCIAL**

a) PRICE - Prices proposed are to be all inclusive; therefore, include all labour, material, tools, equipment, mobilization, transportation, fuel, supervision, disposal fees, environmental protection, permit fees, bypass, submittals, and any other items required for provision of the services (exclude GST):					
MMCD Ref.	City Ref.	Item Num.	DESCRIPTION	UNIT	UNIT PRICE
01 55 00	01 55 00S	1.0	GENERAL		
		1.1	Traffic Management Plan (TMP) - City Application Fee Not Applicable	each	
		1.2	Traffic Control Person	per hour	
31 24 13	31 24 13S	2.0	ROADWAY EXCAVATION, EMBANKMENT AND COMPACTION		
		2.1	Removal of Concrete Curb and Gutter		
	1.8.4	2.1.1	0 - 3 m	lin.m.	
	1.8.4	2.1.2	3 - 9 m	lin.m.	
	1.8.4	2.1.3	9 - 18 m	lin.m.	
	1.8.4	2.1.4	>18 m	lin.m.	
		2.2	Removal of Concrete Rollover Curb and Gutter		
	1.8.4	2.2.1	0 - 3 m	lin.m.	
	1.8.4	2.2.2	3 - 9 m	lin.m.	
	1.8.4	2.2.3	9 - 18 m	lin.m.	
	1.8.4	2.2.4	>18 m	lin.m.	
		2.3	Removal of Extruded Concrete Curb		
	1.8.4	2.3.1	0 - 3 m	lin.m.	
	1.8.4	2.3.2	3 - 9 m	lin.m.	
	1.8.4	2.3.3	9 - 18 m	lin.m.	
	1.8.4	2.3.4	> 18 m	lin.m.	
		2.4	Removal of Barrier Curb on Gravel Base		
	1.8.4	2.4.1	0 - 3 m	lin.m.	
	1.8.4	2.4.2	3 - 9 m	lin.m.	
	1.8.4	2.4.3	9 - 18 m	lin.m.	
	1.8.4	2.4.4	> 18 m	lin.m.	
		2.5	Removal of 25mm/50mm Extruded Asphalt Curb		
	1.8.4	2.5.1	0 - 3 m	lin.m.	
	1.8.4	2.5.2	3 - 9 m	lin.m.	
	1.8.4	2.5.3	9 - 18 m	lin.m.	
	1.8.4	2.5.4	>18 m	lin.m.	
		2.6	Removal of 150mm Extruded Asphalt Curb		
	1.8.4	2.6.1	0 - 3 m	lin.m.	
	1.8.4	2.6.2	3 - 9 m	lin.m.	

City of Coquitlam
RFP No. 25-010 – Minor Concrete Works Services
Proposal Submission Form

	1.8.4	2.6.3	9 - 18 m	lin.m.	
	1.8.4	2.6.4	> 18 m	lin.m.	
		2.7	Removal of Concrete Sidewalk (100mm)		
	1.8.4	2.7.1	0 - 2.25 sq. m.	sq.m.	
	1.8.4	2.7.2	2.25 - 4.5 sq. m.	sq.m.	
	1.8.4	2.7.3	4.5 - 9.0 sq. m.	sq.m.	
	1.8.4	2.7.4	9.0 - 27.0 sq. m.	sq.m.	
	1.8.4	2.7.5	> 27.0 sq. m.	sq.m.	
		2.8	Removal of Concrete Sidewalk - 190mm Thick (At Driveway)		
	1.8.4	2.8.1	0 - 2.25 sq. m.	sq.m.	
	1.8.4	2.8.2	2.25 - 4.5 sq. m.	sq.m.	
	1.8.4	2.8.3	4.5 - 9.0 sq. m.	sq.m.	
	1.8.4	2.8.4	9.0 - 27.0 sq. m.	sq.m.	
	1.8.4	2.8.5	> 27.0 sq. m.	sq.m.	
		2.9	Removal of Concrete Driveway Crossing - 190mm Thick		
	1.8.4	2.9.1	0 - 4.5 sq. m.	sq.m.	
	1.8.4	2.9.2	4.5 - 7.0 sq. m.	sq.m.	
	1.8.4	2.9.3	7.0 - 12.0 sq. m.	sq.m.	
	1.8.4	2.9.4	> 12.0 sq. m.	sq.m.	
		2.10	Removal of Concrete Sidewalk - 230mm Thick (At Driveway)		
	1.8.4	2.10.1	0 - 4.5 sq. m.	sq.m.	
	1.8.4	2.10.2	4.5 - 7.0 sq. m.	sq.m.	
	1.8.4	2.10.3	7.0 - 12.0 sq. m.	sq.m.	
	1.8.4	2.10.4	> 12.0 sq. m.	sq.m.	
		2.11	Removal of Concrete Driveway Crossing - 230mm Thick		
	1.8.4	2.11.1	0 - 4.5 sq. m.	sq.m.	
	1.8.4	2.11.2	4.5 - 7.0 sq. m.	sq.m.	
	1.8.4	2.11.3	7.0 - 12.0 sq. m.	sq.m.	
	1.8.4	2.11.4	> 12.0 sq. m.	sq.m.	
		2.12	Removal of Monolithic Curbwalk		
	1.8.4	2.12.1	0 - 2.25 sq. m.	sq.m.	
	1.8.4	2.12.2	2.25 - 4.5 sq. m.	sq.m.	
	1.8.4	2.12.3	4.5 - 9.0 sq. m.	sq.m.	
	1.8.4	2.12.4	9.0 - 27.0 sq. m.	sq.m.	
	1.8.4	2.12.5	> 27.0 sq. m.	sq.m.	
		2.13	Removal of Asphalt Pavement - No Milling		
	1.8.4	2.13.1	0 - 5.0 sq. m.	sq.m.	
	1.8.4	2.13.2	5.0 - 10.0 sq. m.	sq.m.	
	1.8.4	2.13.3	10.0 - 15.0 sq. m.	sq.m.	

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	1.8.4	2.13.4	> 15.0 sq. m.	sq.m.	
		2.14	Removal of Concrete Driveway		
	1.8.4	2.14.1	0 - 5.0 sq. m.	sq.m.	
	1.8.4	2.14.2	5.0 - 10.0 sq. m.	sq.m.	
	1.8.4	2.14.3	> 10.0 sq. m.	sq.m.	
		2.15	Removal of Asphalt Driveway		
	1.8.4	2.15.1	0 - 5.0 sq. m.	sq.m.	
	1.8.4	2.15.2	5.0 - 10.0 sq. m.	sq.m.	
	1.8.4	2.15.3	10.0 - 15.0 sq. m.	sq.m.	
	1.8.4	2.15.4	> 15.0 sq. m.	sq.m.	
		2.16	Common Excavation - Off Site Disposal		
	1.8.5	2.16.1	0 - 1.0 c. m.	C. M.	
	1.8.5	2.16.2	1.0 - 3.0 c. m.	C. M.	
	1.8.5	2.16.3	3.0 - 5.0 c. m.	C. M.	
	1.8.5	2.16.4	> 5.0 c. m.	C. M.	
32 11 23	32 11 23S	3.0	GRANULAR BASE		
		3.1	Granular Base - Concrete Works		
	1.4.1	3.1.1	0 - 2.0 tonne	Tonne	
	1.4.1	3.1.2	2.0 - 5.0 tonne	Tonne	
	1.4.1	3.1.3	> 5.0 tonne	Tonne	
03 30 20		4.0	CONCRETE WALKS, CURBS AND GUTTERS		
		4.1	Barrier Type (MMCD C5) Concrete Curb and Gutter		
	1.4.3	4.1.1	0 - 3 m	lin.m.	
	1.4.3	4.1.2	3 - 9 m	lin.m.	
	1.4.3	4.1.3	9 - 18 m	lin.m.	
	1.4.3	4.1.4	>18 m	lin.m.	
		4.2	Rollover Type (MMCD C4) Concrete Curb and Gutter		
	1.4.3	4.2.1	0 - 3 m	lin.m.	
	1.4.3	4.2.2	3 - 9 m	lin.m.	
	1.4.3	4.2.3	9 - 18 m	lin.m.	
	1.4.3	4.2.4	>18 m	lin.m.	
		4.3	Extruded Concrete Curb (150mm High)		
	1.4.3	4.3.1	0 - 3 m	lin.m.	
	1.4.3	4.3.2	3 - 9 m	lin.m.	
	1.4.3	4.3.3	9 - 18 m	lin.m.	
	1.4.3	4.3.4	>18 m	lin.m.	
		4.4	Barrier Curb on Gravel Base (COQ-C6)		
	1.4.3	4.4.1	0 - 3 m	lin.m.	
	1.4.3	4.4.2	3 - 9 m	lin.m.	
	1.4.3	4.4.3	9 - 18 m	lin.m.	
	1.4.3	4.4.4	>18 m	lin.m.	
		4.5	Concrete Sidewalk - 90mm Thick		
	1.4.5	4.5.1	0 - 2.25 sq. m.	sq.m.	

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	1.4.5	4.5.2	2.25 - 4.5 sq. m.	sq.m.	
	1.4.5	4.5.3	4.5 - 9.0 sq. m.	sq.m.	
	1.4.5	4.5.4	9.0 - 27.0 sq. m.	sq.m.	
	1.4.5	4.5.5	> 27.0 sq. m.	sq.m.	
		4.6	Concrete Sidewalk - 190mm Thick (At Driveway)		
	1.4.5	4.6.1	0 - 2.25 sq. m.	sq.m.	
	1.4.5	4.6.2	2.25 - 4.5 sq. m.	sq.m.	
	1.4.5	4.6.3	4.5 - 9.0 sq. m.	sq.m.	
	1.4.5	4.6.4	9.0 - 27.0 sq. m.	sq.m.	
	1.4.5	4.6.5	> 27.0 sq. m.	sq.m.	
		4.7	Concrete Driveway Crossing - 190mm Thick		
	1.4.6	4.7.1	0 - 4.5 sq. m.	sq.m.	
	1.4.6	4.7.2	4.5 - 7.0 sq. m.	sq.m.	
	1.4.6	4.7.3	7.0 - 12.0 sq. m.	sq.m.	
	1.4.6	4.7.4	> 12.0 sq. m.	sq.m.	
		4.8	Concrete Monolithic Sidewalk (COQ-C8)		
	1.4.5	4.8.1	0 - 2.25 sq. m.	sq.m.	
	1.4.5	4.8.2	2.25 - 4.5 sq. m.	sq.m.	
	1.4.5	4.8.3	4.5 - 9.0 sq. m.	sq.m.	
	1.4.5	4.8.4	9.0 - 27.0 sq. m.	sq.m.	
	1.4.5	4.8.5	> 27.0 sq. m.	sq.m.	
		4.9	Concrete Monolithic Sidewalk Driveway Crossing (COQ-C7C)		
	1.4.6	4.9.1	0 - 6.5 sq. m.	sq.m.	
	1.4.6	4.9.2	6.5 - 12.0 sq. m.	sq.m.	
	1.4.6	4.9.3	> 12.0 sq. m.	sq.m.	
	1.4.10	4.10	Tactile Warning Strip - Removable Type - Federal Yellow - (24" x 48")	Each	
32 12 16	32 12 16S	5.0	HOT-MIX ASPHALT CONCRETE PAVING		
			Pavement Patching Associated with Concrete Works		
		5.1	Slot Paving Associated with Concrete Curb Work (75mm) - Min. 300mm		
	1.5.1	5.1.1	0 - 2.7 sq.m.	sq.m.	
	1.5.1	5.1.2	2.7 - 5.4 sq.m.	sq.m.	
	1.5.1	5.1.3	> 5.4 sq.m.	sq.m.	
		5.2	25mm Extruded Asphalt Curb		
	1.5.4	5.2.1	0 - 3 m	lin.m.	
	1.5.4	5.2.2	3 - 9 m	lin.m.	
	1.5.4	5.2.3	9 - 18 m	lin.m.	
	1.5.4	5.2.4	>18 m	lin.m.	
		5.3	50mm Extruded Asphalt Curb		
	1.5.4	5.3.1	0 - 3 m	lin.m.	
	1.5.4	5.3.2	3 - 9 m	lin.m.	

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	1.5.4	5.3.3	9 - 18 m	lin.m.	
	1.5.4	5.3.4	>18 m	lin.m.	
		5.4	150mm Exctuded Asphalt Curb		
	1.5.4	5.4.1	0 - 3 m	lin.m.	
	1.5.4	5.4.2	3 - 9 m	lin.m.	
	1.5.4	5.4.3	9 - 18 m	lin.m.	
	1.5.4	5.4.4	>18 m	lin.m.	
		6.0	DRIVEWAY RESTORATIONS		
32 12 16	32 12 16S	6.1	Asphalt Driveways		
	1.5.3	6.1.1	0 - 3.0 sq. m.	sq.m.	
	1.5.3	6.1.2	3.0 - 6.0 sq. m.	sq.m.	
	1.5.3	6.1.3	> 6.0 sq. m.	sq.m.	
03 30 20	03 30 20S	6.2	Concrete Driveways - Broom Finish		
	1.4.5	6.2.1	0 - 3.0 sq. m.	sq.m.	
	1.4.5	6.2.2	3.0 - 6.0 sq. m.	sq.m.	
	1.4.5	6.2.3	> 6.0 sq. m.	sq.m.	
33 44 01	33 44 01S	7.0	MANHOLES AND CATCH BASINS		
	1.5.3	7.1	Manhole Frame & Lid Minor Adjustments	Each	
	1.5.3	7.2	Manhole Frame & Major Lid Adjustments	Each	

Attention Purchasing Manager:

6. **I/We, the undersigned duly authorized representative of the Proponent**, having received and carefully reviewed all of the Proposal documents, including the RFP and any issued addenda posted on the City's website www.coquitlam.ca/Bid-Opportunities, and having full knowledge of the Site, and having fully informed ourselves as to the intent, difficulties, facilities and local conditions connected to performing the Services; submit this Proposal in response to the RFP.
7. **I/We** agree to the rules of participation outlined in the [Instructions to Proponents](#) and should our Proposal be selected, agree to the City's [Standard Terms and Conditions - Purchase of Goods and Services](#) and will accept the City's Contract as defined within this RFP document.
8. **I/We confirm** that, if I/we am/are awarded the Agreement, I/we will at all times be the "Prime Contractor" as provided by the Worker's Compensation Act (British Columbia) with respect to the Services. I/we further confirm that if I/we become aware that another contractor at the place(s) of the Services has been designated as the "Prime Contractor", I/we will notify the City immediately, and I/we will indemnify and hold the City harmless against any claims, demands, losses, damages, costs, liabilities or expenses suffered by the City in connection with any failure to so notify the City.
9. **I/We acknowledge** receipt of the following Addenda related to this Request for Proposals and have incorporated the information received in preparing this Proposal.

Addendum No.	Date Issued

This Proposal is submitted this ___day of _____, 20____.

I/We have the authority to sign on behalf of the Proponent and have duly read all documents.

Legal Name of Company	
Signature(s) of Authorized Signatory(ies)	1.
	2.
Print Name(s) and Position(s) of Authorized Signatory(ies)	1.
	2.