



Addendum No. 1

City of Coquitlam

RFP No. 25-021

Desktop, Laptop, and Monitor Replacement

Issue Date: September 17, 2025

Total Page Count: 2

Proponents shall note the following amendments to the RFP documents:

QUESTIONS AND CLARIFICATIONS

Q1. Could you please confirm whether we are allowed to submit a partial bid for this opportunity? Specifically, we would like to know if our proposal would still be considered in case we are unable to provide pricing for all listed items. We noticed that multiple options are listed for Monitors and GIS/CAD/CC Devices. Could you please confirm if you require pricing for all listed options, or if we can provide a quote for just one of the given options?

A1. Proponents are required to provide, at a minimum, pricing for one option under each items i. – vii. Listed in *Section 5. Financial* of the Proposal Submission Form.

Any variance from the stated specifications must be clearly identified, with alternatives provided in accordance with:

- **Section 4.7 – Specifications and Alternatives; and**
- **Appendix A – Minimum Technical Specifications, Instruction #3**

As noted in Appendix A, Instruction #3: “If any minimum specification cannot be met, please explain in the ‘Clarify Any Specifications that Differ from Explicit Minimum Requirements’ column.”

Not providing this information may result in the Proposal being considered incomplete (see Section 4.6(h) and Section 4.7 – Specifications and Alternatives).

For reference, a bid must include at least the following items:

ITEM	SCOPE OF WORK	Qty
	Computers	
i.	• Standard Desktop	200
ii.	• Standard Laptop	503
iii.	• Ultralight Laptop	33
iv.	• GIS/CAD/CC Laptop (32 GB)	90
v.	Docking Monitor with Camera	437
vi.	Monitor Without Camera	547

Note: Monitor Arms are optional and do not need to be included for a complete proposal.

End of Addendum No. 1

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

Issued by:

Chris Overes
Senior Procurement Specialist
bid@coquitlam.ca